

PAC Executive Board Meeting Minutes

Wednesday, July 11th, 2018 @ 6:00 PM

AEHS Cafeteria

Attendees: Kip Golden, Amy Weyenberg, Ginger Schaden, Ivy Wendland

- PAC money for new incoming coaches?
 - Adam Maulick (incoming Varsity BB coach, not here to request) requesting money for practice jerseys; need to confirm they met requirements and will bring to vote at regular PAC meeting tonight
- Attendance at Timber Rattler game for Red Smith grant award
 - July 18th be there at 6:15pm for 7:05pm game (Amy and/or Ivy going)
- Review of by-laws
 - We have a current copy, Kip sending out to Exec Board for review and awaiting feedback from attorney who is reviewing them; next meeting agenda item

PAC Meeting Minutes

Wednesday, July 11th, 2018 @ 6:30 PM

AEHS Cafeteria

Attendees: Kip Golden, Amy Weyenberg, Ginger Schaden, Ivy Wendland, Julie Gilkay, Sarah Neubauer

Call to Order meeting called to order by Kip Golden at 6:31

Minutes of June 2018 Meeting (Ivy Wendland)

- Motion to approve by Ginger Schaden, 2nd by Amy Weyenberg, minutes approved

Treasurer's Report (Ginger Schaden)

- Checking \$49,100 and Savings \$41,200
- Need to write check for end of year disbursements; waiting to hear back from Tim re: the tennis team request
- We have confirmation that 5013c status reinstated; now able to open endowment fund
- Outstanding Sports Graphics invoices submitted and being reviewed for payment; will update how invoices are being submitted

Vice-President's Report (Amy Weyenberg)

- PAC Fest Volunteer Coordination

Activities Director Report (Tim Zachow)

- PAC Fest Discussion – July 17th 5:00 tailgate and 6:00 code of conduct meeting
- Anything else needed from PAC board? Amy coordinating volunteers
- Will need Tim to make sure the code of conduct video (2018) is available to view for those athletes that are not able to attend

Membership Report (Jess Lee)

- Not present; will have forms at PAC fest for potential members

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson)

- Food bought/ordered for PAC fest
- August 18th – 7 AYFA games at East; Kip will email buyers

Additional agenda item(s)

- Adam Maulick (incoming Varsity BB coach, not here to request) requesting money for practice jerseys; need to confirm they met requirements and will bring to vote at regular PAC meeting tonight
 - They have a representative board member and Sarah confirmed that they met volunteer requirements
 - Will need to dip in to the year end carry over dollars
 - Motion to disburse \$3,000 to Boys Basketball by Ginger Schaden, 2nd by Sarah Neubauer, motion carries

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: OPEN
 - Girls Volleyball: Sarah Neubauer looking to share with a parent who'll open
- **Fall – Outside:**
 - Freshman/JV: Jesse Parker? need this confirmed
 - Varsity Football: Open?; Rick Pyle (grill)
 - Boys Varsity Soccer: Julie Gilkay
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Wrestling: Julie and other wrestling parents
- **Spring – Outside:**
 - Baseball: still needed (both V and JV)
 - Softball: Sarah N, other parents will cover
 - Varsity Girls Soccer: Sherry Boreson
 - JV Girls Soccer: Amy W (A), need one for B
 - Varsity Track: Cory Arizola
 - JV Track:

Sports Booklet (Kip Golden and Amy Weyenberg)

- Emails going out next week

East Wear (Pam West)

- Not present but will be selling at PAC fest

Patriot Scramble (Kip Golden – transitioning to Corey Feller)

- Low number of sign ups (6 foursomes) so will likely cancel

Spirit Coordinators (Open)

- Stacy's children no longer attend East; need this spot filled

- Sarah N getting a card/cash for Lainey Lipschultz's trip to state for track

Liaisons (Sarah Neubauer)

- Working on liaisons for all fall sports
 - Girls golf? (possibly Jill Geerts – Ivy will check, Emily Behnke – Amy will check); Football? (Kip will work on finding)

Volunteer Coordinator (Julie Gilkay)

- Fall sports sign ups set up on volunteer site plus Cole's Cancer Crusade
- Adding Freshman tailgate

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- Not present, no report

Scholarship Committee (Laurie Burns, Sarah Curran)

- Not present, no report

Other Agenda Items

- Attend monthly PAC meeting on the 2nd Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2nd Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Review bylaws in even years – send to Gregg Curry at McCarty Law to be updated (Executive Board) – MOVE TO AUGUST AGENDA
- Prepare/revise Welcome Back letter/packet for PACFEST (President)
- Compile a list of approved team disbursements for distribution at PACFEST and to be included in the Sports Booklets (Secretary)
- Finalize details for PACFEST that is held in July (Vice President, Activities Director & PACFEST Committee)
- Attend Timber Rattler game to accept Red Smith Donation to PAC - \$1,000 (President or Vice President)
- Send letters out to potential Sports Booklet advertisers (Sports Booklet Coordinator)
- Order apparel as needed for the new school year (East Wear Coordinator)
- Coordinate East Wear sales during registration days (East Wear Coordinator)
- Pick up PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed. (President and/or Vice President)
- Coordinate East Wear sales during East Open House (East Wear Coordinator)

Motion to adjourn by Amy Weyenberg, 2nd by Kip Golden, meeting adjourned @ 7:21