

## **PAC Executive Board Meeting Minutes**

Wednesday, May 9<sup>th</sup>, 2018 @ 6:25 PM

AEHS Room 2201

Attendees: Kip Golden, Amy Weyenberg, Ivy Wendland, Jeanne Mader, Lisa Lamers, Tim Zachow

- Decide date for team disbursement review
  - Tuesday, May 29<sup>th</sup> 6:00pm at CR Structures (same location as last year)

## **PAC Meeting Minutes**

Wednesday, May 9<sup>th</sup>, 2018 @ 6:30 PM

AEHS Room 2201

Attendees: Kip Golden, Amy Weyenberg, Ivy Wendland, Jeanne Mader, Lisa Lamers, Tim Zachow, Julie Gilkay, Laurie Burns

**Call to Order** meeting called to order by Kip Golden @ 6:30

### **Minutes of Apr 2018 Meeting** (Ivy Wendland)

- Motion to approve by Julie Gilkay, 2<sup>nd</sup> by Amy Weyenberg, minutes approved

### **Treasurer's Report** (Ginger Schaden)

- \$41,177.31 in savings, \$41,050.34 in checking
- No word from IRS yet so will follow up with them next week

### **Vice-President's Report** (Amy Weyenberg)

- No report

### **Activities Director Report** (Tim Zachow)

- Chris Apriesnig hired as Boys volleyball coach
- Nate Lynch hired as CC coach
- Boys basketball coach offer is out
- Hosting sectional baseball games on June 5<sup>th</sup> (10am, 1pm, 4pm)

### **Membership Report** (OPEN)

- Need to find new Membership Lead

### **Buyer Report** (Deb Stewart, Lisa Hansen, Sherry Boreson)

- Outside concession stand cooler fixed/invoice to Ginger for payment

## **Discussions**

### *Concession Leads*

- **Fall – Inside:**
  - Boys Volleyball: Tracy Thorstenson
  - Girls Volleyball: Sarah Neubauer
- **Fall – Outside:**
  - Freshman/JV: Christine Aniol

- Varsity Football: Christine Aniol; Rick Pyle (grill); Jay Ourada back up griller as needed
- Boys Varsity Soccer: Julie Gilkay?
- **Winter:**
  - Boys and Girls basketball: Jeanne Mader
  - Wrestling: Julie and other wrestling parents
- **Spring – Outside:**
  - Baseball: still needed (both V and JV)
  - Softball: Sarah N, other parents will cover
  - Varsity Girls Soccer: Sherry Boreson
  - JV Girls Soccer: Amy W (A), need one for B
  - Varsity Track: Cory Arizola
  - JV Track:

***Sports Booklet (Kip Golden)***

- Will have ready for Spring banquets

***East Wear (Pam West)***

- Not present/no report

***Patriot Scramble (Kip Golden)***

- July 20<sup>th</sup> at High Cliff

***Spirit Coordinators (Stacy Martin)***

- Not present/no report

***Liaisons (Sarah Neubauer)***

- Binders coming in, will gather volunteer numbers and get to Board before disbursement meeting

***Volunteer Coordinator (Julie Gilkay)***

- Season winding down, Sectional baseball games on volunteer sign up

***Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)***

- Banquets
  - 6:00 Sunday June 10<sup>th</sup> boys/girls track and soccer
  - 6:00 Monday June 11<sup>th</sup> baseball, softball, golf and tennis

***Scholarship Committee (Laurie Burns, Sarah Curran)***

- Recipients selected, will be awarded on Senior scholarship night

**Other Agenda Items**

- Attend monthly PAC meeting on the 2<sup>nd</sup> Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2<sup>nd</sup> Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Team Disbursement forms are due from coaches by May 1 (Activities Director)
- Should receive tickets in mid-May for the Timber Rattlers game PAC attends to receive the check from Red Smith (President)

- Spring Athletic Banquet (Activities Director & Athletic Banquet Coordinator)
- Attend East Awards Night ceremony to present PAC Scholarships and PAC Volunteer of the Year Award (President or Vice President)
- Coordinate East Wear sales during home games and spring sports banquets (East Wear Coordinator)
- Compile a list of spring athletes and which parents are PAC members for the spring sports banquet program (Athletic Banquet Coordinator, Membership Coordinator & Activities Director's Office)
- Coordinate and plan the spring athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Order appropriate awards for the spring athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Begin to prepare for PACFEST that is held in August (Vice President, Activities Director & PACFEST Committee)
- ***PAC Fest – tentative date is Tuesday, July 17<sup>th</sup> (Tim checking availability of facility)***
- Pick up PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed. (President and/or Vice President)
- Update the PAC Membership form and forward a copy to be included in the summer East Update newsletter and download an updated version to the PAC website (Membership Coordinator)
- Recruit Team Liaisons for each fall team/sport (Liaison Coordinator)
- Attend parent meetings for each fall sport to recruit concessions volunteers, etc. (Volunteer Coordinator)

Motion to adjourn by Amy Weyenberg, 2<sup>nd</sup> by Julie Gilkay, meeting adjourned at 7:02pm