

PAC Executive Board Meeting Minutes

Wednesday, March 14th, 2018 @ 6:00 PM

AEHS Room 2201

Attendees: Ginger Schaden, Amy Weyenberg, Jeanne Mader, Lisa Lamers, Ivy Wendland

- Bringing to membership meeting tonight a motion to nominate Kip Golden as President and Amy Weyenberg as Vice President

PAC Meeting Minutes

Wednesday, March 14th, 2018 @ 6:30 PM

AEHS Room 2201

Attendees: Ginger Schaden, Amy Weyenberg, Jeanne Mader, Lisa Lamers, Ivy Wendland, Tim Zachow, Julie Gilkay, Laurie Burns, Sherry Boreson

Call to Order meeting called to order by Ginger Schaden at 6:31pm

Minutes of Feb 2018 Meeting (Ivy Wendland)

- Motion to approve by Julie Gilkay, 2nd by Amy Weyenberg, minutes approved

Board Positions

- Motion to nominate Kip Golden as President by Sherry Boreson, 2nd Ginger Schaden; motion carried
- Motion to nominate Amy Weyenberg as Vice President by Ivy Wendland, 2nd Lisa Lamers; motion carried

Treasurer's Report (Ginger Schaden)

- Communicated w/IRS and once paperwork is completed our non-profit status will be reinstated
 - Will allow for set up of endowment fund, raffle license, etc.
- February 2018 report shared; no questions
- End of Feb balances: checking \$39,600 and savings \$41,200

Vice-President's Report (Kip Golden)

- Not present

Activities Director Report (Tim Zachow)

- Hired new Varsity FB coach Mark Krommenacker; meeting on Monday, 3/19 at 7pm to meet him (East commons)

Membership Report (Dan Scharenbrock)

- Not present, no report

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson)

- Indoor concessions done for the school year, getting ready for Spring/outdoor
- Sherry has a few ideas for interested Eagle Scout – shed for grill? Outside concession stand pricing display?

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: Tracy Thorstenson
 - Girls Volleyball: Sarah Neubauer
 - Boys Varsity Soccer:
- **Fall – Outside:**
 - Freshman/JV: Christine Aniol
 - Varsity Football: Christine Aniol; Rick Pyle (grill); Jay Ourada back up griller as needed
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Wrestling: Julie and other wrestling parents
- **Spring – Outside:**
 - Baseball and softball: Sarah N, other parents will cover
 - Girls Varsity Soccer: Sherry Boreson
 - Girls JV Soccer:
 - Boys Varsity Track: Co-Concession lead Renee Priebe
 - Girls Varsity Track:
 - JV Track:

Sports Booklet (Kip Golden)

- Not present
- Winter banquet – 2 boxes ordered, 1 box leftover; other options for making sure sponsors are getting exposure?

East Wear (Pam West)

- Not present; online ordering option available

Patriot Scramble (Kip Golden)

- Not present

Spirit Coordinators (Stacy Martin)

- Not present

Liaisons (Sarah Neubauer)

- Not present; Ivy reported on her behalf:
 - Still working on getting liaisons and leads for spring sports with not much luck
 - Writing up a letter to all PAC parents to email/post to FB

Volunteer Coordinator (Julie Gilkay)

- All spring events posted

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- Winter banquet done; Spring banquet dates TBD

Scholarship Committee (Laurie Burns, Sarah Curran)

- Several applications received, all due 3/15
- Selection committee meeting late April

Other Agenda Items

- Attend monthly PAC meeting on the 2nd Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2nd Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Distribute Team Disbursement forms to current coaches – due by May 1 (Activities Director)
- Article for the East Update newsletter is due to the Business Office (President)
- Hold Winter Athletic Banquet (Activities Director & Athletic Banquet Coordinator)
- PAC Scholarship applications are due (Scholarship Committee)
- **Accept nominations for PAC Volunteer of the Year award at PAC Meeting** (PAC members)
 - Jeanne Mader nominates Sherry Boreson
 - Julie Gilkay nominates Sarah Neubauer
- Attend parent meetings for each spring sport to recruit Team Liaisons and concessions volunteers, etc. (Liaison Coordinator & Volunteer Coordinator)
- Coordinate East Wear sales during home games (East Wear Coordinator)
- Continue recruiting new Board members for open positions and announce vacancies at PAC Meeting (President)
- Pick up PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed. (President and/or Vice President)

Motion to adjourn by Amy Weyenberg, 2nd by Laurie Burns, meeting adjourned at 7:11pm