

PAC Executive Board Meeting Agenda

Wednesday, Feb 21st, 2018 @ 6:00 PM

AEHS Room 2201

Attendees: Kip Golden, Ginger Schaden, Ivy Wendland, Jeanne Mader, Lisa Lamers

- Request from Julie Gilkay on behalf of East Graduation Party Committee for \$500
 - Budgeted item so yes, approved
- Appleton Hockey Club getting replica state trophies for the three schools, requesting \$100 from each booster club
 - Supported by Board, will bring to regular PAC meeting for vote
- Grill is working intermittently, current one is approx. 4 yrs old; AEYBA offered to contribute half to a new one
 - Kip will price some out and bring back to next meeting
- Voting online by executive committee is ok in urgent circumstances, these will come from President with clear instructions on when to review and respond by
- We have current / full copy of the by-laws; need to have them reviewed (should be done every 3 years, last time they were reviewed was 2010) so Kip is asking Epiphany Law to review and will bring feedback to next meeting
- Still working through federal non-profit status reinstatement; will need this resolved to move forward with a raffle license, endowment fund, etc.
- Approved 8th grade parent to volunteer now and apply hours to next school year (need to insert name from Gmail)
- Weight room addition plans/pricing underway; forming a committee (parent representation from many grade levels) to discuss and take proposal to district to get approval for fundraising effort

PAC Meeting Agenda

Wednesday, Feb 21st, 2018 @ 6:30 PM

AEHS Room 2201

Attendees: Kip Golden, Ginger Schaden, Ivy Wendland, Jeanne Mader, Lisa Lamers, Tim Zachow, Laurie Burns, Julie Gilkay, Sherry Boreson, Dan Scharenbrock, Sarah Neubauer

Call to Order meeting called to order by Kip Golden at 6:32

Minutes of Jan 2018 Meeting

- Motion to approve by Ginger Schaden, 2nd by Julie Gilkay, minutes approved

Treasurer's Report (Ginger Schaden)

- December and January reports shared
- End of Jan balances \$39,435 in checking, \$41,152 in savings

Vice-President's Report (Kip Golden)

- Shared bulleted items above that were discussed during Exec meeting
- Motion to contribute \$100 to the Appleton Hockey Club for replica state trophy made by Dan Scharenbrock, second by Sarah Neubauer, motion approved

Activities Director Report (Tim Zachow)

- Monday, March 12th is winter banquet for all sports
- Zach Scharenbrock qualified for state wrestling
- Head FB coach interviews start tomorrow
- Upcoming games East is hosting:
 - 2/23 Girls regional game – still need volunteers
 - Possible 2/24 Girls regional game
 - 3/8 Boys sectional game at 7pm
 - 3/10 Boys sectional game at 2pm

Membership Report (Dan Scharenbrock)

- Present, no report

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson)

- Present, not much to report, winter sports winding down

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: Tracy Thorstenson
 - Girls Volleyball: Sarah Neubauer
- **Fall – Outside:**
 - Freshman/JV: Christine Aniol
 - Varsity Football: Christine Aniol; Rick Pyle (grill); Jay Ourada back up griller as needed
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Looking for someone to help next year
 - Ivy will close for girls games
 - Wrestling: Julie and other wrestling parents
- **Spring – Outside:**
 - Baseball and softball: Sarah N, other parents will cover
 - Varsity Soccer: Sherry Boreson
 - JV Soccer:
 - Boys Varsity Track: Co-Concession lead Renee Priebe
 - Girls Varsity Track:
 - JV Track:
- Local Eagle scout looking for a project, anything we would like done to any of the concession stands? (Jeanne)

Sports Booklet (Kip Golden)

- Will be ready for banquet

East Wear (Pam West)

- Not present, no report

- Suggestion from Kip to create 'hub' web page that would provide individual links to teams or organizations that sell East apparel? At minimum a spot on the web to get to PAC East apparel

Patriot Scramble (Kip Golden)

- Committee meeting in a couple of weeks, will be held at High Cliff

Spirit Coordinators (Stacy Martin)

- State qualifier for wrestling – Zach Scharenbrock
 - Motion made to give \$20 from PAC by Jeanne Mader, 2nd by Sherry Boreson, motion approved

Liaisons (Sarah Neubauer)

- Tad offered to be girls varsity track liaison if needed

Volunteer Coordinator (Julie Gilkay)

- Spring sporting events will be added to volunteer log in site in the next couple of weeks

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- One Winter sports banquet – March 12th

Scholarship Committee (Laurie Burns, Sarah Curran)

- No applications received, due March 15th

Other Agenda Items

- Attend monthly PAC meeting on the 2nd Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2nd Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Vote to transfer \$3,000 to the AEF fund for our Scholarships at the February PAC meeting (PAC members)
 - Motion to approve transfer of this money by Ivy Wendland, 2nd by Jeanne Mader, motion approved
- PAC Scholarship applications are due mid March (Scholarship Committee)
- Remind PAC members to start thinking about nominations for the PAC Volunteer of the Year award; we accept nominations at the March PAC Meeting (President)
- Coordinate East Wear sales during home games and winter sports banquets and spring parent teacher conferences (East Wear Coordinator)
- Inquire with Board members to see who will be returning next year (President)
- Begin recruiting new Board members for open positions and announce vacancies at PAC Meeting (President)
- Coordinate and plan the winter athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Compile a list of winter athletes and which parents are PAC members for the winter sports banquet program (Athletic Banquet Coordinator, Membership Coordinator & Activities Director's Office)
- Order appropriate awards for the winter athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Pick up PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed. (President and/or Vice President)

Motion to adjourn by Ginger Schaden, 2nd by Sherry Boreson, meeting adjourned at 7:17pm