

PAC Executive Board Meeting Minutes

Wednesday, Jan 10th, 2018 @ 6:00pm

Room 2201

Attendees: Tad Lipschultz, Ginger Schaden, Jeanne Mader, Ivy Wendland, Deb Stewart

- Tad Lipschultz read his letter of resignation as President of the PAC
- Mileage – line item in budget
 - Intended for reimbursement of mileage for buyer, total of \$100, Ginger will work with Sherry on how to reimburse
- Are we saving \$ for something big? No but if we have excess should be moved to an endowment fund except previous endowment fund was closed out with the contribution to the football field in 2016; Ginger will look into opening new endowment fund
- Deb Stewart researching My HuTerra as a potential fundraiser for PAC
 - Program is free and easy, supporters earn money for their favorite causes by shopping local, while participating businesses give back to the nonprofits

PAC Meeting Minutes

Wednesday, Jan 10th, 2018 @ 6:30pm

AEHS Room 2201

Attendees: Ginger Schaden, Jeanne Mader, Ivy Wendland, Deb Stewart, Stacy Martin, Julie Gilkay, Sarah Neubauer, Sherry Boreson

Call to Order – meeting called to order by Ginger Schaden at 6:32

- Ginger read Tad's letter of resignation as President of PAC
- Ginger will notify Kip Golden, VP

Minutes of Nov 2017 Meeting (Ivy Wendland)

- Motion to approve by Deb Stewart, second by Julie Gilkay, minutes approved

Treasurer's Report (Ginger Schaden)

- Have received payments from AYFA, AEYBA, apparel, etc. plus usual concession deposits/withdrawals

Vice-President's Report (Kip Golden)

- Not present

Activities Director Report (Tim Zachow)

- Not present

Membership Report (Dan Scharenbrock)

- Not present but Ginger reported two checks received for memberships

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson, Julie Stoffel)

- Prepping for next AEYBA tournament next weekend
- HuTerra fundraiser suggestion (see Exec board mtg notes above), Deb is researching

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: Tracy Thorstenson
 - Girls Volleyball: Sarah Neubauer
- **Fall – Outside:**
 - Freshman/JV: Christine Aniol
 - Varsity Football: Christine Aniol; Rick Pyle (grill); Jay Ourada back up griller as needed
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Requesting concessions volunteers get free admission, will talk to Tim
 - Wrestling: Julie and other wrestling parents
- **Spring – Outside:**
 - Baseball and softball: Sarah N, other parents will cover
 - JV Soccer:
 - Varsity Soccer: Sherry Boreson and Julie Stoffel
 - JV Track:
 - Boys Varsity Track: Co-Concession lead Renee Priebe
 - Girls Varsity Track: Tad Lipschultz?

Sports Booklet (Kip Golden)

- Not present

East Wear (Pam West)

- Not present
- Question about schedule for the games that East wear stand will be open? We have 2 additional concession volunteers planned to work the stand

Patriot Scramble (Kip Golden)

- Not present

Spirit Coordinator (Stacy Martin)

- Jan 19th game night (doubleheader) event: photo booth, prizes, games, advertise PAC membership – put their name in a hat if they sign up that night to win an item of East wear

Liaisons (Sarah Neubauer)

- No report, all is good

Volunteer Coordinator (Julie Gilkay)

- Girls and Boys regional, Boys sectional basketball games put out on volunteer spot

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- Need dates – Ivy to request from Tim and send out to group

Scholarship Committee (Laurie Burns, Sarah Curran)

- Not present

Other Agenda Items

- Attend monthly PAC meeting on the 2nd Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2nd Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Article for the East Update newsletter is due to the Business Office (President)

- Coordinate East Wear sales during home games (East Wear Coordinator)
- Request winter team data from Activities Director's office for Athletic Participation payout document (Secretary)
- Deliver the Red Smith tickets to the award recipient (President)
- Provide updated membership list to the Sports Booklet Coordinator to be included in the winter sports booklet (Membership Coordinator)
- Pick up the PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed (President and/or Vice President)
- Confirm who is getting any extra Red Smith Banquet tickets
- Coordinate the audit of the checking, savings, and endowment accounts (Treasurer)

Motion to adjourn made by Sherry Boreson, second by Stacy Martin, meeting adjourned at 7:19