



October 19, 2022

Appleton East High School  
Attn: Guidance Office  
2121 East Emmers Drive  
Appleton WI 54915

Dear Guidance Counselor:

Again this year, Menasha Utilities, in conjunction with WPPI Energy, is offering a scholarship that may be of interest to your 2023 high school graduates.

A \$1,000 Scholarship will be awarded to two high school graduates who plan on attending a post-secondary educational institution (college, university, or technical school) as a full-time student, with a minimum of 12 credits per semester. The applicants will be required to complete and submit an application form, which includes an Informational Essay, along with their high school transcript attached to their guidance office. A copy of the program guidelines and application form are enclosed.

**TO QUALIFY FOR THIS SCHOLARSHIP, THE APPLICANT'S PARENTS OR LEGAL GUARDIAN MUST BE A CUSTOMER OF MENASHA UTILITIES AND/OR RESIDE IN THE CITY OF MENASHA.**

The Guidance Office would then submit the completed application form and supporting documents to Tammy Phillips at Menasha Utilities no later than April 3, 2023. Scholarship information, program guidelines, and applications, can also be downloaded from our web site at [www.menashautilities.com](http://www.menashautilities.com). We will prepare a letter for the students chosen for the scholarships, and would be pleased to attend an awards ceremony, if appropriate.

If you have any additional comments and/or questions regarding this scholarship program, please contact Tammy at (920) 967-3411.

Sincerely,

Melanie S. Krause  
General Manager

MSK/tp  
Enclosures



The way energy should be

# MENASHA UTILITIES/WPPI ~ \$1,000 SCHOLARSHIP ~

High school seniors may be eligible to win a \$1,000 scholarship. A total of two scholarships will be awarded. To qualify, the student's parents or legal guardian must be a customer of Menasha Utilities and/or reside in the City of Menasha when the application is submitted. Scholarship criteria, information, and profile forms can also be found on our website at: [www.menashautilities.com](http://www.menashautilities.com)

## The Application Process

Any high school senior who plans on attending a post-secondary educational institution (college, university or technical school) may complete an application, which is available in their high school Guidance Office. The Application requests general, educational, and extra-curricular information, and includes a short essay.

## Scholarship Award

The Applications will be evaluated by the Menasha Utilities Scholarship Review Committee. Award of the scholarship will be based on educational goals, academic achievement, and extra-curricular/ community service activities. The scholarship prize will be announced and presented at the school's award ceremony.

## Deadline

Submit your application and a copy of your high school transcripts to the Guidance Office no later than **March 24, 2023**. The Guidance Office will then forward the completed application to Menasha Utilities no later than **April 3, 2023**.

## Payment

Payment of the scholarships will be done in two installments. The first installment will be paid after Menasha Utilities receives proof of registration for the first semester at a legitimate college, university, or technical school as a full-time student. The second installment will be paid after proof of registration for the second semester is made and evidence is presented to Menasha Utilities that a minimum of a 2.5 GPA as obtained in the first semester.



## Menasha Utilities/WPPI Energy Scholarship



### Program Guidelines

#### Scholarship Purpose

Two \$1,000 scholarships, authorized by the Menasha Utilities Commission, will be offered to the 2023 graduating seniors. The primary purposes of offering these scholarships, in conjunction with WPPI, is to give something back to the community, to demonstrate a commitment to the community, and to increase name recognition of both Menasha Utilities and WPPI.

#### Eligibility

1. Applicants must be a graduating high school senior who plans on attending a post-secondary educational institution (college, university, or technical school) as a full-time student, with a minimum of 12 credits per semester. Preference will be given to students entering an electric, business, engineering, or chemistry field.
2. **The student, their parent or legal guardian must be a customer of Menasha Utilities and/or reside in the City of Menasha.**

#### Scholarship Process

1. Interested students will be required to fill out an Application Form along with an Informational Essay. Forms will be available in the high school Guidance Office or on the Menasha Utilities web site, [www.menashautilities.com](http://www.menashautilities.com).
2. Return the completed Application Form, Informational Essay, and copy of your high school transcript, (ACT scores optional), to your high school Guidance Office no later than **March 24, 2023**. The Guidance Office will then forward this information to Dawn Lucier at Menasha Utilities, no later than **April 3, 2023**.
3. The Menasha Utilities Scholarship Review Committee will review the Applications. Confidentiality of the profiles will be strictly honored and viewed only by the Review Committee.
4. The scholarship prizes will be announced and awarded at the school's ceremony.

#### Scholarship Payment

Payment of the scholarships will be made in two installments. The first installment of \$500.00 will be paid after proof of registration for the first semester at a legitimate college, university, or technical school is provided to Menasha Utilities. The second installment of \$500.00 will be paid after evidence is presented to Menasha Utilities that a minimum of a 2.5 gpa was obtained for the first semester, and proof of registration for the second semester is sent to Menasha Utilities.



**Menasha Utilities/WPPI  
Energy Scholarship Program**



**Application Form**

Student Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Number and Street City Zip code

Home Phone: \_\_\_\_\_ High School Attending: \_\_\_\_\_

Parents/Legal Guardians Name: \_\_\_\_\_

Post-secondary school you plan on attending:

Name: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

School sponsored extra-curricular:

Activity/Group	Dates	Offices Held Awards / Honors Received
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Volunteer/Community Service Activities: Volunteer Hours Required for Graduation: \_\_\_\_\_

Organization	Hours	Duties
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**If you require additional lines you may include the information on a separate sheet and attach it to the application.**

Work History (Most Recent First):

Company	Dates	Duties

## Informational Essay

**On separate piece of paper briefly answer the following questions:**

1. What are your career goals and why are you seeking a career in your chosen field?
2. Explain what leadership roles you have held or leadership abilities that you have. Provide an example of someone you look up to as a leader and why.
3. Explain the impact your extra-curricular and community service activities have had on you and those you worked with. Explain the impact of your extra-curricular and community service activities on your career goals.

**Return the completed Application Form, Informational Essay, and copy of your high school transcript, (ACT scores optional), to your high school Guidance Office no later than March 24, 2023. The Guidance Office will then forward this information to Tammy Phillips at Menasha Utilities, no later than April 3, 2023.**