

PAC Executive Board Meeting Minutes

Wednesday, July 13th, 2022 @ 6:00 PM

AEHS Room 2201

Attendees: Amy Weyenberg, Julie Gilkay, Ginger Schaden, Ivy Wendland

Carryover agenda items from April Exec only meeting:

- Recommendations to bring to next general PAC membership meeting
 - Discontinue the Red Smith Award recognition for a volunteer and have our newly created AE Community committee determine what to replace this with
 - Recommend that when large (non annual) fundraising events take place, we will decide on what the funds raised will support so we can communicate to participants and donors what the funds are supporting

New agenda items for July meeting:

- PAC Scholarship (Ginger)
 - AEF is willing to begin managing this for us again but would require significant dollars in the endowment fund
 - Would like to see if they're willing to reduce the amount required and will discuss at this evening's general meeting
- IRS notification that we need to file taxes online going forward with a cost (est \$100 - \$150)
- East Tackles Cancer request for support ex. Sponsorship, donate raffle items, etc.
 - Board agreed to \$100 sponsorship which will put PAC name on the back of the t-shirt and we can hang banner (to be ordered) at the game
- Committee Budget Item Requests (Amy)
 - Shared with the group, Ginger to review requests against the existing budget line items

PAC Meeting Minutes

Wednesday, July 13th, 2022 @ 6:30 PM

AEHS Room 2201

Attendees: Amy Weyenberg, Julie Gilkay, Ginger Schaden, Ivy Wendland, Megan Bertrand, Kris Sparkman, Michelle Anderson, Jenny Hintz, Sarah Neubauer, Jeanne Mader, Bryan Jones

Call to Order Meeting called to order by Amy Weyenberg at 6:35pm

Minutes of March 2022 Meeting motion to approve the minutes by Michelle Anderson, 2nd by Jenny Hintz, minutes approved

Agenda Items:

- Recommendations from Exec meeting (see above)
 - Motion to discontinue the Red Smith Award recognition for a volunteer and have our newly created AE Community committee determine what to replace this with by Jeanne Mader, 2nd by Sarah Neubauer, motion carried
- Updates from Committee Leads: description of committees and request for members
 - Marketing & Communication (Julie Gilkay)

- See separate doc from Julie
- Membership/Recruitment/Concessions (Amy Weyenberg and Jenny Hintz)
 - See separate doc – MC Committee Information
 - Upcoming Football season
 - Volunteer sign ups drafted
 - Freshman tailgate and East Tackles Cancer – Sept 9th – will need lots of volunteers
 - Julie looking into having office send email(s) on behalf of PAC
 - Sub-Committee: Concession Buying (Jessica Lee and Samantha Mettillie)
 - No report/not present
- AE Community (Jaime Reichelt)
 - Focus is on recognition for players (including scholarships) and coaches, celebrations, HOCO float, etc. and major fundraising
 - Update on Mile of Music volunteer opportunity (Julie Gilkay)
 - We have all spots filled, Coach K will take care of filling final four
 - She will share out the info
- Review of Coaches' Requests and Disbursements
 - Motion to approve disbursements as listed below by Jenny Hintz, 2nd by Michelle Anderson, motion carried
 - Checking: \$62,430.77 plus Savings: \$11,369.45 plus Savings: \$5.00
 - Total Funds Available: \$73,805.22
 - Move 10% to large project Fund \$7,380.52
 - Annual Carryover \$25,000
 - Total Remaining Available for Disbursements \$41,424.70
 - Total Amount of Coaches' Requests \$30,030.39
 - Additional \$4,500 approved for VB Nets \$4,500
 - Amount Remaining \$6,894.31
 - Boys and Girls Basketball and Boys Tennis submitted no requests possibly because of transition to new coaches
 - Tim will let them know to submit requests by end of September
- Review upcoming events on calendar
 - Will include Rebels games going forward
- Treasurer's Report
 - End of June account balances: Checking \$60, 812.77; Savings \$11,372.18; Large Project Fund \$24,591.15
- Activities Director Report (Tim Zachow) – No report/not present
 - Update from Tim at next meeting re: the requested smaller updates to the outdoor concession stand bathroom(s) – Ivy sent email on 4/18
- Scholarship
 - See notes under Exec Committee minutes above: group feels strongly our scholarship should continue and would be ideal if managed by objective group (AEF); Ginger will

follow up with AEF to see if they're willing to reduce the amount required in endowment

- Motion to adjourn by Ivy Wendland, 2nd by Megan Bertrand, meeting adjourned at 7:45pm

Concessions Leads – Will reinsert this section once leads are identified