

## **PAC Executive Board Meeting Minutes**

Wednesday, Sep 8<sup>th</sup> @ 6:00 PM

AEHS Room 2201

Attendees: Tim Zachow, Lisa Lamers, Sherry Boreson, Ivy Wendland, Kip Golden

- Transitioning PAC Scholarship from AEF to ??
  - Lisa Lamers talked to Wendy in Guidance
    - They can provide the services that AEF did in the past (collect submissions, provide four staff to review/score plus our three PAC committee members to review/score)
    - PAC would write checks directly to recipient (w/proof of enrollment in post-secondary school)
    - Agenda item for next meeting
- PAC Budget Review for discussion and approval with all members
  - Increase HUDL contribution? Current total cost is \$10K
  - Support Livestream costs? Current total cost is \$6K
    - Currently providing livestream for Varsity Football, Soccer, Volleyball; will do Basketball and Wrestling; Swimming TBD
    - Kip reaching out to sponsors to switch from sports booklet to sponsoring live stream
    - Agenda item for next meeting

## **PAC Meeting Minutes**

Wednesday, Sep 8<sup>th</sup> @ 6:30 PM

AEHS Room 2201

Attendees: Tim Zachow, Lisa Lamers, Sherry Boreson, Ivy Wendland, Kip Golden, Amy Weyenberg, Jenny Hintz, Michelle Anderson, Julie Gilkay, Sarah Neubauer, Christina Hintz, Jessica Lee, Samantha Mettille

**Call to Order** (Kip Golden) meeting called to order by Kip Golden at 6:31pm

**Minutes of August 2021 Meeting** (Ivy Wendland) motion to approve by Lisa Lamers, 2<sup>nd</sup> by Michelle Anderson, minutes approved

### **Treasurer's Report** (Ginger Schaden)

- Transfer % of profit to the Endowment account (Treasurer)
  - Recommend no transfer this year – very little, if any, profit from last school year
- Non-stock annual report due – Filing fee is \$10 (Treasurer)
  - This was filed in August
- \$2320 in concessions incorrectly went to wrong account (large project fund) will get moved to checking
- Checking Balance: \$18,100 and Savings Balance: \$11,400

### **Vice-President's Report** (Amy Weyenberg)

- No report

### **Activities Director Report (Tim Zachow)**

- Lucy (athletic trainer) has resigned, new trainer starts Monday
- Proposing part time trainer, if approved she could fill that spot
- Masks: if spectators aren't appropriately wearing masks, we will lose in-person spectators
- Advocating for athletes to not wear masks while playing (GB is doing this)

### **Membership Report (Jessica Lee)**

- No report

### **Buyer Report (Jessica Lee, Samantha Mettille)**

- Contacted Pepsi and Coke for options to not purchase/haul/unload soda anymore
  - Pepsi – order 15 cases at a time, they'll give us the equipment we need
  - Coke – min order 30 cases at a time in order to get the equipment we need
- AYFA and AEYBA is currently split – costs are higher now than when that was agreed to
- Bigger issue is costs are higher now – group discussed and agreed to raising prices overall
- Concessions: confirmed we need two people to reconcile cash and sign off at end of night; Julie will mock up new simplified count/sign off form
- Midwest Restoration will be supplying our bottled water!!
- Inside concession stand fridge has an intermittent leak, needs a gasket, he can buy and install (\$77.53)

### **Concession Lead(s) NEED TO CONFIRM/RECRUIT**

- **Fall – Inside:**
  - Boys Volleyball: Sarah Neubauer
  - Girls Volleyball: Jason and Kari Neubauer
- **Fall – Outside:**
  - Freshman Football: still looking – Jess is filling in, Michelle checking with Kelly Snyder
  - JV Football: Dorine Streim
  - Varsity Football: Allison Golden
  - Boys Varsity Soccer: Julie Gilkay
  - Griller(s): OPEN (F), Jeff Anderson/Mike Hintz (JV), Rick Pyle (V)
- **Winter:**
  - Boys and Girls basketball: Amy Weyenberg and Megan Bertrand
  - **Wrestling:**
- **Spring Outside:**
  - **Baseball:** V – Sarah Neubauer; JV – ; F–
  - **Softball:** V – ; JV –
  - **Varsity Girls Soccer:**
  - **JV Girls Soccer:**
  - Varsity Track: Girls – Julie Gilkay
  - JV Track:
- Griller Position – rather than a single person to be the griller per sport, across all sports Julie will add this as a separate spot for concession volunteer sign up

### ***Live Streaming (Kip Golden)***

- See above Exec Mtg notes

### ***Patriot Scramble (Corey Feller)***

- Not doing a Fall event but Corey working with Keith Doszak on a Spring golf outing

### ***Liaisons (Sarah Neubauer)***

- All Fall sports liaisons identified except Cheer & Dance

### ***Volunteer Coordinator (Julie Gilkay)***

- \$600 deposit to Ginger today for some Soccer concessions
- Suggestions from a parent re: money aprons, multiple tills so not congested at a single till
- Cleaning up and adding to our PAC email distribution list – if anyone else has email addresses of athlete parents, share with Julie to be added to overall distribution list

### ***Athletic Banquets (Michelle Anderson, Jenny Hintz)***

- Likely we won't hold large banquets for multi-sports; individual sports will hold their own banquets – each team will decide for Fall sports and see where things are with Winter sports
  - This way they have options to hold them somewhere masks are not required
- Still would like to do PAC award – Tim will communicate this to coaches as well

### ***Scholarship Committee (Sherry Boreson, Lisa Lamers Jeanne Mader)***

- See above notes

## **Other Agenda Items**

- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Article for the East Update newsletter is due to the Business Office (President)
- Request Fall team data from Activities Director's office for Athletic Participation payout document (Secretary)
- ~~Coordinate East Wear sales during home games, fall parent conferences and fall sports banquets (East Wear Coordinator)~~
- Provide a list of members who volunteered for specific tasks, as indicated on the membership forms, to the appropriate PAC coordinators (Membership Coordinator)
- ~~Coordinate PAC homecoming activities, sign the contract in the office, recruit volunteers, purchase candy, etc. (Spirit Coordinator)~~
- ~~Provide updated membership list to the Sports Booklet Coordinator to be included in the fall sports booklet (Membership Coordinator)~~
- Review PAC Scholarship application form and submit to the Guidance Office for distribution (Scholarship Committee)
- Motion to adjourn by Sherry Boreson, 2<sup>nd</sup> by Jenny Hintz, meeting adjourned at 7:33pm