

~~**PAC Executive Board Meeting Agenda**~~  
~~Wednesday, Aug 11<sup>th</sup> @ 6:00 PM~~  
~~Video Conference~~

**PAC Meeting Minutes**  
Wednesday, Aug 11<sup>th</sup> @ 6:30 PM  
Video Conference

Attendees: Ginger Schaden, Lisa Lamers, Jeanne Mader, Jessica Lee, Samantha Mettille, Ivy Wendland, Tim Zachow

**Call to Order** (Kip Golden) meeting called to order by Ivy Wendland at 6:35

**Minutes of July 2021 Meeting** (Ivy Wendland) motion to approve by Jessica Lee, 2<sup>nd</sup> by Samantha Mettille, minutes approved

**Treasurer's Report** (Ginger Schaden)

- \$300 or so in expenses for concessions
- Current checking balance just under \$60K
- Need to discuss (and possibly vote) on how to have scholarship managed – have another organization help us or manage it ourselves; looking for suggestions
  - Independent/objective group that ideally is evaluating applicants without any prior knowledge of who the student athletes are

**Vice-President's Report** (Amy Weyenberg)

- Not present/no report

**Activities Director Report** (Tim Zachow)

- Fall seasons underway, as of today no masks indoors or outdoors and no limitation on number of attendees – still TBD on charging admission
- Email re: outdoor concessions, he's handed off to facilities
- Code of conduct recorded and will be shared online

**Membership Report** (Jessica Lee)

- Nothing to report – will check mailbox

**Buyer Report** (Jessica Lee, Samantha Mettille)

- Buying for upcoming Fall sports events
- Some issues with supplies due to overall manufacturing – getting what they can where they can

**Concession Lead(s)** **NEED TO CONFIRM/RECRUIT**

- **Fall – Inside:**
  - Boys Volleyball: Sarah Neubauer
  - Girls Volleyball: Jason and Kari Neubauer
- **Fall – Outside:**
  - Freshman Football:

- JV Football:
- Varsity Football: Allison Golden
- Boys Varsity Soccer: Julie Gilkay
- Griller(s): OPEN (F), Jeff Anderson and Mike Hintz (JV), OPEN (V)
- **Winter:**
  - Boys and Girls basketball: Amy Weyenberg
  - Griller(s): OPEN
  - Wrestling:
- **Spring Outside:**
  - Baseball: V – Sarah Neubauer; JV – ; F–
  - Softball: V – ; JV –
  - Varsity Girls Soccer:
  - JV Girls Soccer:
  - Varsity/JV Track:

***Sports Booklet (Kip Golden)***

- Not present/no report

***Patriot Scramble (Corey Feller)***

- Date?

***Liaisons (Sarah Neubauer)***

- Not present/no report

***Volunteer Coordinator (Julie Gilkay)***

- We have the football scrimmage during the day this Friday, and Kip and Allison are leading that with the help of three volunteers so we are set from the volunteer standpoint.
- Fall concession spots listed online, and they are ready for people to use! We are off to a decent start and I'll start pushing them more in a week or so once tryouts are done and teams have been formed.
- Freshmen tailgate on Friday, Sept 3<sup>rd</sup> – buyers planning to get meat/buns/etc.

***Athletic Banquets (Michelle Anderson, Jenny Hintz)***

- Assume they're going to happen until we hear otherwise

***Scholarship Committee (Sherry Boreson, Lisa Lamers, Jeanne Mader)***

**Other Agenda Items**

- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Work on PAC budget, review expenses and income (Executive Board) – September meeting
  - 2021: Revisit amount allocated for HUDL (currently \$2800 – increase?)
- Review and approve expense budget for new year (All PAC Members) – September meeting
- File tax return & 501(3)c Tax Exempt status paperwork (Treasurer)

- Update the PAC membership spreadsheet, distribute to PAC Board (Membership Coordinator)
- Compile data for Athletic Participation Payout for approval at PAC meeting (Secretary)
- Review and approve Athletic Participation Payout document (All PAC Members)
- Set up an information table during registration days (Membership Coordinator)
- Attend parent meetings for each fall sport to recruit concessions volunteers, etc. (Volunteer Coordinator)
- Recruit Team Liaisons for each fall team/sport (Liaison Coordinator)
- Send a list of the current advertisers to the Activities Director before the first home football game (Sports Booklet Coordinator)
- (Jessica Lee) DECA may be interested in selling apparel out of 'store' booth/ticket booth – ok with us if they want to move forward with it, would be selling alongside ticket seller
- Motion to adjourn by Lisa Lamers, Jeanne Mader 2<sup>nd</sup>, meeting adjourned at 7:11pm