

~~**PAC Executive Board Meeting Agenda**~~  
~~Wednesday, May 12<sup>th</sup> @ 6:00 PM~~  
~~Video Conference~~

**PAC Meeting Agenda**  
Wednesday, May 12<sup>th</sup> @ 6:30 PM  
Video Conference

**Attendees:** Amy Weyenberg, Michelle Anderson, Julie Gilkay, Jeanne Mader, Jenny Hintz, Samantha Metille, Sherry Boreson, Tim Zachow

**Call to Order** (Amy Weyenberg) meeting called to order by Amy Weyenberg at 6:33pm

**Minutes of April 2021 Meeting** (Ivy Wendland) motion to approve the minutes by Jeanne Mader, 2<sup>nd</sup> by Michelle Anderson, minutes approved

**Treasurer's Report** (Ginger Schaden)

- Balance at end of April \$57,512.93
- \$3000 paid to AEF for scholarship funds
- \$500 paid to East for senior class yard signs

**Vice-President's Report** (Amy Weyenberg)

- Senior awards program will be held, Kip will be presenting the scholarships
- Can we also present volunteer of the year award? Amy will check with guidance

**Activities Director Report** (Tim Zachow)

- Code of conduct meeting will be online for 2021-22 school year
- Proposal presented on concessions, waiting to hear back and if approved we'll start ASAP – remaining Spring sports
  - If approved Tim will notify PAC via email so buyers can get what's needed and line up volunteers
- May 17<sup>th</sup> – elementary students/teachers will be let outside without masks; what does that mean for HS/sports? Kids on field – no mask; spectators – highly encouraged/recommended

**Membership Report** (Jessica Lee)

- Not present, no report

**Buyer Report** (Jessica Lee, Samantha Mettille)

- Papa Murphy's fundraiser continuing a couple more days

**Concession Lead(s) Report**

- **Fall – Inside:**
  - Boys Volleyball: Sarah Neubauer
  - Girls Volleyball: Jason and Kari Neubauer
- **Fall – Outside:**
  - Freshman Football: Renee Kozlowicz

- JV Football: Tami Webb
- Varsity Football: Allison Golden
- Boys Varsity Soccer: Julie Gilkay
- Griller(s): Bryan Jones (F), Jeff Anderson (JV), Rick Pyle (V)
- **Winter:**
  - Boys and Girls basketball: Amy Weyenberg
  - Wrestling: Sarah Wilterdink
- **Spring Outside:** need to confirm these
  - Baseball: V – OPEN; JV – OPEN; F– Sarah Neubauer
  - Softball: V – OPEN; JV – OPEN
  - Varsity Girls Soccer: Amy Weyenberg
  - JV Girls Soccer: OPEN
  - Varsity/JV Track: OPEN

***Sports Booklet (Kip Golden)***

- Not present, no report

***Patriot Scramble (Corey Feller)***

- Not present, no report

***Liaisons (Sarah Neubauer)***

- Need to re-start attendance at parent meetings to recruit liaisons

***Volunteer Coordinator (Julie Gilkay)***

***Athletic Banquets (Michelle Anderson, Jenny Hintz)***

- Will plan to resume these 21-22 school year

***Scholarship Committee (Sherry Boreson, Lisa Lamers Jeanne Mader)***

- Winners selected, AEF notified Guidance and letters are going to recipients to attend awards night

**Other Agenda Items**

- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- ~~Team Disbursement forms are due from coaches by May 1 (Activities Director)~~
- ~~Should receive tickets in mid-May for the Timber Rattlers game PAC attends to receive the check from Red Smith (President)~~
- Attend East Awards Night ceremony to present PAC Scholarships and PAC Volunteer of the Year Award (President or Vice President)
- Compile a list of spring athletes and which parents are PAC members for the spring sports banquet program (Athletic Banquet Coordinator, Membership Coordinator & Activities Director's Office)
- ~~Coordinate and plan the spring athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)~~

- ~~Order appropriate awards for the spring athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)~~
- Begin to prepare for PACFEST that is held in August (Vice President, Activities Director & PACFEST Committee)
- Update the PAC Membership form and forward a copy to be included in the summer East Update newsletter and download an updated version to the PAC website (Membership Coordinator)
- Recruit Team Liaisons for each fall team/sport (Liaison Coordinator)
- Attend parent meetings for each fall sport to recruit concessions volunteers, etc. (Volunteer Coordinator)
- Coordinate the audit of the checking, savings and endowment accounts (Treasurer)
- Request spring team data from Activities Director's office for Athletic Participation payout document (Secretary)
- Consider continuing virtual meetings in 21-22? Return to in person
- Motion to adjourn by Sherry Boreson, 2<sup>nd</sup> by Jeanne Mader, meeting adjourned at 6:57pm