

PAC Executive Board Meeting Minutes

Wednesday, November 13th, 2019 @ 6:00 PM Room 2201

Attendees: Ginger Schaden, Jeanne Mader, Ivy Wendland, Kip Golden, Jacquely Lathrop

State Fair Mini-Donut Machine (Jeanne Mader)

- Discuss idea for new product in the concession stand
 - See email for pricing/details
 - Board supports the idea, need to talk with Buyers, confirm we have freezer space, Jeanne willing to buy the first year
 - Bring to regular PAC meeting

Appleton United Hockey Fundraiser (Kip Golden)

- Fundraising for new locker room and requesting support from PAC
- Boys hockey program only
- App West is contributing \$1000
- Bring to regular PAC meeting

PAC Meeting Minutes

Wednesday, November 13th, 2019 @ 6:30 PM Room 2201

Attendees: Ginger Schaden, Jeanne Mader, Ivy Wendland, Kip Golden, Jackie Lathrop, Jenny Hintz, Jessica Lee, Samantha Mettillie, Julie Gilkay, Sarah Neubauer, Tim Zachow, Michelle Anderson, Sarah Wilterdink

Call to Order (Kip Golden) Meeting called to order at 6:35

Minutes of October 2019 Meeting (Ivy Wendland) Motion to approve meeting minutes by Jessica Lee, 2nd by Julie Gilkay; minutes approved

Treasurer's Report (Ginger Schaden)

- Current checking balance \$44,000
- Current savings balance \$11,300
- Moving forward with audit by Billie Jo Higgins (see Oct minutes)

Vice-President's Report (Amy Weyenberg)

Appleton United Hockey Fundraiser (Kip Golden)

- Fundraising for new locker room and requesting support from PAC
- Boys hockey program only
- App West is contributing \$1000
- Tim - \$1200 or so in the Hockey team account from PAC contributions over the years, Kip will let Chad C know

Packer Game Club Seats Package (Kip Golden)

- We got the package for \$1500 and 500 raffle tickets printed, \$20 each
- PAC members and coaches asked to sell raffle tickets
- Winner selected at halftime of the Friday, Dec 6th Varsity Boys Basketball game

Engage Orthodontics (Kip Golden) – will sponsor Boys BB game vs Kimberly (game/giveaway at halftime, hand out a swag item)

Activities Director Report (Tim Zachow)

- Sat, Nov 23rd Boys Basketball program opening concession stand (Kelly Glaser contact person)
- Ryan Mares qualified for State CC – Ginger getting \$ to him
- WIAA D4 playoff game on 11/15, volunteer spots filled
- New wrestling coach, 28 kids signed up so far

Membership Report (Jessica Lee)

- Amy/Michelle/Jenny member applications have been located, they will appear in the next sports booklet

Buyer Report (Jessica Lee, Samantha Mettillie)

- Coming up with grilling amounts to avoid over-grilling
- White board will be up in concession stand for noting the items that need to be restocked
- **State Fair Mini-Donut Machine** (Jeanne Mader)
 - Discuss idea for new product in the concession stand
 - See email for pricing/details
 - Board supports the idea for discussion with larger group; confirm we have freezer/counter space, Jeanne willing to be the buyer the first year
 - Concerns about counter space, freezer space, same issue with donuts as pretzels in not knowing how many to defrost, try selling cinn/sugar pretzels to see if they sell? Will keep open discussion on it for now.

Concession Lead(s) Report

- **Fall – Inside:**
 - Boys Volleyball: Sarah Neubauer
 - Girls Volleyball: Jason and Kari Neubauer
- **Fall – Outside:**
 - Freshman Football: Renee Kozlowicz
 - JV Football: Tami Webb
 - Varsity Football: Allison Golden
 - Boys Varsity Soccer: Julie Gilkay
 - Griller(s): Bryan Jones (F), Jeff Anderson (JV), Rick Pyle (V)
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Co-lead/backup is Cori Arizola
 - Wrestling: Sarah Wilterdink (new – Jeanne will provide onboarding)
- **Spring Outside: need to confirm these**
 - Baseball: V – Lisa Derfus; F/JV – open
 - Softball: Sarah Neubauer
 - Varsity Girls Soccer: open (possibly Sherry/Amy)
 - JV Girls Soccer: open
 - Varsity/JV Track: Cori Arizola

Sports Booklet (Kip Golden)

- Sponsor payments coming in but some need follow up

Patriot Scramble (Corey Feller)

- N/A

Liaisons (Sarah Neubauer)

- Winter liaison spots filled

Volunteer Coordinator (Julie Gilkay)

Athletic Banquets (Michelle Anderson, Jenny Hintz)

- Fall banquets complete, leads will be asking for lists of athletes going forward so counts across the three food (Salad/side, main dish, dessert) can be adjusted as needed
- Email from Jacquie and Jason Lathrop offering to be added to banquet committee, specifically focused on sustainability (ex. Use the school's reusable trays/flatware and looking into finding free or inexpensive cloth tablecloths)

Scholarship Committee (Laurie Burns, Sarah Curran)

- Form submitted to office, applications need to be turned in by March 25, 2020
- We are awarding (2) \$750 scholarships for females and (2) \$750 scholarships for males

Other Agenda Items

- NEW ITEM: revisit ATM idea (Jessica Lee/Samantha Mettelle) – still researching, open question re: liability
 - Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
 - Vote for Red Smith Award winner at PAC Meeting (PAC members)
 - Oct meeting: Julie Gilkay was nominated and unanimously selected
 - Send in application and money for (8) tickets for Red Smith banquet (President)
 - Renew Raffle ticket license - \$25 (Treasurer)
 - Attend parent meetings for each sport to recruit team liaisons and concessions volunteers, etc. (Liaison Coordinator)
 - 2019 Red Smith Sports Awards show – Wednesday, Jan 15, 2020
 - Application was submitted in June
 - Kip and Ivy received email that PAC will be granted funds
 - Two tickets available under PACs name – need to send representative – Julie Gilkay
- Motion to adjourn by Jessica Lee, 2nd by Samantha Mettelle, meeting adjourned at 7:54pm