

PAC Executive Board Meeting Minutes
Wednesday, December 12th, 2018 @ 6:00 PM
AEHS Room 2201

Attendees: Kip Golden, Amy Weyenberg, Jeanne Mader, Ginger Schaden

- Review of by-laws: reviewed by-laws and comments from Attorney. Executive committee made recommendations and Kip will go back to attorney for guidance

PAC Meeting Agenda
Wednesday, December 12th, 2018 @ 6:30 PM
AEHS Room 2201

Attendees: Kip Golden, Amy Weyenberg, Jeanne Mader, Ginger Schaden, Jessica Lee, Tim Zachow, Sarah Neubauer

Call to Order meeting called to order by Kip Golden at 6:35pm

Minutes of November 2018 Meeting (Ivy Wendland)

- Motion to approve by Ginger Schaden, 2nd by Jessica Lee, minutes approved

Treasurer's Report (Ginger Schaden)

- Ginger Schaden read thank you note from Olivia Reichardt
- Big jump in Rebel and Varsity FB deposits; concessions deposits look more appropriate
- Additional large deposit for apparel but not a lot of other activities
- Still uncertain about we are going to get our funds for online product through Sports Graphic; Tim will ask owner
- Ginger will put President and Vice President on bank accounts at Fox Communities
- September deposits have been identified as concessions
- Ginger will bring expense trends to next meeting (Ivy will remind her)

Vice-President's Report (Amy Weyenberg)

- Working towards concession stand remodel

Activities Director Report (Tim Zachow)

- Is PAC still paying for Hudl? Yes, we have a budget line item for this; Ginger will give Tim a check for reimbursement.

Membership Report (Jessica Lee)

- No new members. Jan 7th Freshman incoming schedule event at East. We should have booth for East Wear and handing out membership forms. Jeanne will email Pam and Jess will get membership forms for the event to be handed off.

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson)

- All stocked, AEYBA has big event this weekend, one in January and one in February

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: OPEN
 - Girls Volleyball: Sarah Neubauer/Jason and Kari Neubauer
- **Fall – Outside:**
 - Freshman: Sarah Birn (liaison), Andrea Mesa (concessions lead) and Don Harp (grill)
 - JV: Tom Mangold (concessions lead) and Bryan Jones (grill)
 - Varsity Football: Holly Lamb (JV/Varsity liaison), Allison Golden (concessions lead) and Rick Pyle (grill)
 - Boys Varsity Soccer: Julie Gilkay
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Wrestling: Julie and other wrestling parents
 - **NOTE:** need a winter griller for this year (Steve King? Jeanne will check w/him)
 - **NOTE:** new co-lead for basketball concessions next year is Cori Arizola
- **Spring Outside: need to confirm these**
 - Baseball: still needed (both V and JV)
 - Softball: Sarah N, other parents will cover
 - Varsity Girls Soccer: Sherry Boreson
 - JV Girls Soccer: Amy W (A), need one for B
 - Varsity Track: Cory Arizola
 - JV Track:
- Tim will send Amy W a listing of parent meetings for Spring Sports so that we can recruit

Sports Booklet (Kip Golden)

East Wear (Pam West)

Patriot Scramble (Corey Feller)

Liaisons (Sarah Neubauer)

- Will be going over volunteer binders to make sure we get volunteers for sports not getting volunteers like basketball and baseball. Look to promote that volunteers do their time outside of their kids' sports. Assign per sport? Advertise and promote the sport that is selling concessions that night.

Volunteer Coordinator (Julie Gilkay)

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- There will be one for the winter (to be held in March) and two for the spring (dates TBD)

Scholarship Committee (Laurie Burns, Sarah Curran)

Other Agenda Items

- Attend monthly PAC meeting on the 2nd Wednesday of the month (All PAC members)
- Attend monthly PAC Executive Board meeting on the 2nd Wednesday of the month (Executive Board members)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Article for the East Update newsletter is due to the Business Office (President)
- Coordinate East Wear sales during home games (East Wear Coordinator)
- Request winter team data from Activities Director's office for Athletic Participation payout document (Secretary)
- Deliver the Red Smith tickets to the award recipient (President)
- Provide updated membership list to the Sport Booklet Coordinator to be included in the winter sports booklet (Membership Coordinator)
- Pick up PAC mail from the East office mailbox at least 2 times per month (one of the pick up times should be on the day of the PAC meeting) and distribute items as needed. (President and/or Vice President)
- Motion to adjourn by Jess Lee, 2nd by Ginger Schaden meeting adjourned at 7:05pm