

PAC Executive Board Meeting Minutes
Wednesday, October 10th, 2018 @ 6:00 PM
Rm 2201

Attendees: Amy Weyenberg, Ginger Schaden, Ivy Wendland, Jeanne Mader

- Review of by-laws – move to next meeting
- Review of budget – adjusting format over the next fiscal year
 - \$8500 not enough for endowment fund, Ivy Wendland made motion to approve opening 2nd savings account to hold the \$8500 and grow until there's enough to warrant endowment, 2nd by Amy Weyenberg, motion carried

PAC Meeting Minutes
Wednesday, Aug 8th, 2018 @ 6:30 PM
Rm 2201

Attendees: Amy Weyenberg, Ginger Schaden, Ivy Wendland, Jeanne Mader, Julie Gilkay, Deb Stewart, Jessica Lee, Tim Zachow, Sherry Boreson

Call to Order meeting called to order by Amy Weyenberg at 6:32pm

Minutes of Aug 2018 Meeting (Ivy Wendland)

- Correct Golf team reference to Tennis team
- Motion to approve by Amy Weyenberg, 2nd by Ginger Schaden, minutes approved

Treasurer's Report (Ginger Schaden)

- Checking balance \$24K and Savings balance \$41K

Vice-President's Report (Amy Weyenberg)

- Coaches dinner was very successful, will plan to hold this annually
- May hold one in the fall, one in the spring

Activities Director Report (Tim Zachow)

- Additional football game on 10/18 (Jr/Soph only) at 7pm
- Olivia Reichardt qualified for state in golf (gift card sent)
- Cross country conference meet moved to Friday 10/12

Membership Report (Jessica Lee)

- Cleaning up spreadsheets, will retain email addresses
- Updates needed to sports booklet – if not by Friday, print as an insert

Buyer Report (Deb Stewart, Lisa Hansen, Sherry Boreson)

- Increasing price of nachos and pretzels to \$3.00 (in line w/other concession stand pricing)
- Amy organizing a discussion on how to improve outside concession stand layout/efficiency
- Need contact person for non-PAC users of stand to understand closing procedures (Sherry writing something up)
- Reimbursement for Homecoming tailgate tickets – Tim will talk to Linda for count
- **NOTE:** we need to start recruiting buyers for next year so current buyers can train

Discussions

Concession Leads

- **Fall – Inside:**
 - Boys Volleyball: OPEN
 - Girls Volleyball: Sarah Neubauer looking to share with someone who can open
- **Fall – Outside:**
 - Freshman: Sarah Birn (liaison), Andrea Mesa (concessions lead) and Don Harp (grill)
 - JV: Tom Mangold (concessions lead) and Bryan Jones (grill)
 - Varsity Football: Holly Lamb (JV/Varsity liaison), Allison Golden (concessions lead) and Rick Pyle (grill)
 - Boys Varsity Soccer: Julie Gilkay
- **Winter:**
 - Boys and Girls basketball: Jeanne Mader
 - Wrestling: Julie and other wrestling parents
 - **NOTE:** need a winter griller for this year (Steve King? Jeanne will check w/him)
 - **NOTE:** need to start recruiting a basketball concession lead for next year
- **Spring – Outside:**
 - Baseball: still needed (both V and JV)
 - Softball: Sarah N, other parents will cover
 - Varsity Girls Soccer: Sherry Boreson
 - JV Girls Soccer: Amy W (A), need one for B
 - Varsity Track: Cory Arizola
 - JV Track:

Sports Booklet (Kip Golden)

East Wear (Pam West)

- Not present but sent update that there will be two online order opportunities, one for delivery in Nov and one in Dec
- Requested link to the apparel order be added to website; Ivy texted Pam to email link to Stefanie Fude and she will put it out there

Patriot Scramble (Corey Feller)

- Not present but outing was VERY successful/well attended including Packer party

Liaisons (Sarah Neubauer)

- Winter sports spots are filled

Volunteer Coordinator (Julie Gilkay)

- Winter sports spots are available on sign up site

Athletic Banquets (Julie Stoffel, Sherry Boreson, Deb Stewart)

- Fall dates set:
 - 10/22 at 6pm: Golf, Tennis, Cross Country

- 10/29 at 6pm: Volleyball and Soccer
- 11/1 at 6pm: Football, Cheer, Dance, Swim

Scholarship Committee (Laurie Burns, Sarah Curran)

- Not present/no report

Other Agenda Items

- Work on PAC budget, review expenses and income (Executive Board)
- Review and approve expense budget for new year (All PAC Members)
- Transfer % of profit to the Endowment account (Treasurer)
- Non-stock annual report due – Filing fee is \$10 (Treasurer)
- Request Fall team data from Activities Director's office for Athletic Participation payout document (Secretary)
- Provide updated membership list to the Sports Booklet Coordinator to be included in the fall sports booklet (Membership Coordinator)
- Review PAC Scholarship application form and submit to the Guidance Office for distribution (Scholarship Committee)
- Ensure the PAC meeting minutes from the previous month (after approved) are downloaded to the website (Secretary)
- Accept nominations for Red Smith Award at PAC Meeting (PAC members)
 - Joe LaChapelle
 - Chad Reichelt
 - Vee Lee
 - Will accept additional nominations and vote at Nov meeting
- Send a list of the current advertisers to the Activities Director before the first home basketball game (Sports Booklet Coordinator)
- Compile a list of fall athletes and which parents are PAC members for the fall sports banquet program (Athletic Banquet Coordinator, Membership Coordinator & Activities Director's Office)
- Coordinate and plan the fall athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Order appropriate awards for the fall athletic banquet (Athletic Banquet Coordinator & Activities Director's Office)
- Motion to adjourn by Ginger Schaden, 2nd by Julie Gilkay meeting adjourned at 7:35pm